



United States District Court  
Southern District of New York  
*Finance Department*

Ruby J. Krajick  
Clerk of Court

**How Do I Pay Criminal Debt Online using Pay.gov?**

**IMPORTANT:** If this is your first time using Pay.gov for criminal debt, please call the Finance Office during business hours (212) 805-0600 to confirm the case number you are entering is correct PRIOR to submitting your payment.

**Step 1:** Have your Case and Defendant Number from either your US Probation Officer, your monthly debtor statement (CCAM Number) or contact the Finance Department at (212) 805-0600.

**Step 2:** Have your debit card or banking account information available.

**Step 3:** Using your computer or internet device visit:

<https://www.pay.gov/public/form/start/976046449>

**Step 4:** From the NYS Criminal Debt page screen, click the link titled **Continue to Form**.

**Step 5:** Complete the Payment Form:

- Select the Defendant Type: Individual or Business.
- Enter the defendant’s name as it appears on the judgment
- Enter the Case and Defendant’s number using the CCAM Number from your payment coupon.

For example, if your payment coupon shows:

<b>Court Case Number:</b>	##-CR-0###-##
<b>District Code:</b> NYS	<b>CCAM Number:</b> DNYS###CR#####

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**Enter your CCAM Number** as it appears on **your payment coupon on the form**: (if you do not have your CCAM number, call the Finance Department at (212) 805-0600.

Case and Defendant Information

Defendant Type \*

Individual

Business

Defendant First Name \*

Middle Initial

Last Name

CCAM Number \*



- Select **Self Pay** if you are making a payment on behalf of yourself. If you are paying on behalf another, select **Third-Party Payer**.
- Enter the Name, Address, Telephone, and Email Address for the Account/Card Holder.
- Enter the payment amount. Click Continue.

**Step 6:** Enter your payment method information and click submit.

**BEFORE FINALIZING YOUR PAYMENT. CONFIRM THAT THE PAYMENT AMOUNT IS CORRECT! THE CLERK'S OFFICE CANNOT ISSUE REFUNDS FOR PAYMENTS ON CRIMINAL DEBT.**

**Step 7:** Follow the instructions to finalize your payment.

**Questions?**

Call (212) 805-0600 or email [internet\\_payments@nysd.uscourts.gov](mailto:internet_payments@nysd.uscourts.gov)