

9/11/13

**CHIEF JUDGE LORETTA A. PRESKA
SOUTHERN DISTRICT OF NEW YORK
United States Courthouse
500 Pearl Street, Room 2220
New York, NY 10007
www.nysd.uscourts.gov**

Electronic Docketing of Letters in Cases Assigned to Inactive Judges

This rule applies to all letters in cases where the assigned judge is no longer active. Such letters shall be filed on the case's ECF docket with one courtesy copy submitted to the Chief Judge's chambers. If ECF filing is not possible, litigants shall submit their letters directly to the Chief Judge's chambers, in compliance with the Chief Judge's Individual Practices, with copies simultaneously delivered to all counsel.