

## Interpreter's CJA Travel Expense Form

Attorneys are to complete this form when utilizing the services of a non-local interpreter seeking reimbursement from the Criminal Justice Act (CJA) for travel expenses. Travel expenses may not be claimed if the interpreter's residence is less than 25 miles from the point of services. The established fee schedule includes travel expenses for local travel.

I required a \_\_\_\_\_ interpreter on \_\_\_\_\_.

There are no local interpreters available for this language.

OR

I contacted the following local interpreters:

Interpreter	Date Contacted	Declined	Left Message

Therefore, I contacted \_\_\_\_\_ who was available for the assignment. The assignment required the interpreter to travel 25 miles or more from his/her residence. The interpreter informed me he/she would be claiming travel expenses. Since the services were necessary for adequate defense of the defendant, I contracted this interpreter. (Please include additional information deemed necessary.)

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Attorney's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_