



UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF NEW YORK

Office of the District Court Executive

COLLEEN MCMAHON
Chief Judge

EDWARD A. FRIEDLAND
District Court Executive

MEMORANDUM

TO: SDNY COMMUNITY

FROM: COLLEEN MCMAHON, CHIEF JUDGE
EDWARD FRIEDLAND, DISTRICT COURT EXECUTIVE

DATE: March 11, 2020

SUBJECT: CANCELLATION OF NON-CASE EVENTS IN SDNY

It is imperative that we continue to run the essential operations of the courts, and that we do so from the courthouses. "Essential activities" are case-related activities. Therefore, in response to the ongoing COVID-19 outbreak -- especially to recent developments within the Southern District of New York -- all non-case related activities are hereby cancelled until further notice. This includes mock-trials, CLE events, school visits and all other non-case related gatherings. Only case-related activities and naturalizations will continue.

Multiple health organizations have warned against large gatherings and have recommended cancelling large meetings or events in response to the continued spread of COVID-19. Many organizations have taken their advice. As the number of cases in New York and surrounding areas increases, the Court will continue to take steps to mitigate the risk that our employees, our lawyers, litigants and jurors will be exposed to COVID-19.

The Court appreciates the time and efforts that goes into planning events and gatherings that take place in our courthouses. We issue this directive with the greatest reluctance. We will resume normal operations as soon as we can.

The Court thanks you for your cooperation and understanding.