

LAW CLERK AND INTERN/EXTERN HIRING INFORMATION
Jessica G. L. Clarke, United States District Judge

Chambers Contact Information

United States District Court
Southern District of New York
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CLERKSHIP APPLICATIONS

Judge Clarke has completed law clerk hiring through 2024-2025. She has openings for all clerkships thereafter. Applicants must apply through OSCAR. Applicants should not send applications by email or regular mail. Applications should contain a cover letter, resume, law school transcript, writing sample and three letters of reference. Judge Clarke encourages applicants to include, in the cover letter, their personal narrative, career goals or other relevant background information that does not appear elsewhere in the application.

LAW STUDENT INTERN/EXTERN APPLICATIONS

Judge Clarke intends to hire one or more externs (to work approximately two days per week during the fall or spring semester) or interns (to work full-time during the summer). During the fall or spring semester, externs are expected to work at least 14 hours per week. Applications should be e-mailed to the address above with “Internship Application: Summer [YEAR]” (for internships) or “Externship Application: [Fall/Spring YEAR]” (for externships) in the subject line, and should contain a cover letter, resume, law school transcript (with as many grades as are available) and one writing sample, all in PDF format (ideally in a single, combined file). First-year applicants are encouraged to wait until all first-semester grades are available before applying.

Applicants should not follow up on their applications with either telephone calls or additional e-mails; Chambers will contact applicants directly in the event Judge Clarke wishes to schedule an interview.