Law CLERK AND INTERN/EXTERN HIRING INFORMATION Jesse M. Furman, United States District Judge

Chambers Contact Information:

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CLERKSHIP APPLICATIONS

Positions: Judge Furman has completed law clerk hiring through 2023-2024. He has two openings for a one-year clerkship commencing in the fall of 2024 and openings for all clerkships thereafter.

<u>Applications</u>: Judge Furman is currently participating in the Pilot Law Clerk Hiring Plan and, accordingly, will not consider applications from students graduating in 2023 until the Plan Date in 2022. Applicants graduating in 2022 or earlier may apply at any time, but Judge Furman does not anticipate reviewing any applications or hiring until at least Spring 2022.

Application Process: Applicants must apply through OSCAR. Applicants should not send applications by email or regular mail. Applications should contain a cover letter, resume, law school transcript, undergraduate transcript, a writing sample, and three letters of reference.

INTERNSHIP AND EXTERNSHIP APPLICATIONS

<u>Positions</u>: Judge Furman often hires one or more externs (to work approximately one day per week during the fall or spring semester) or interns (to work full-time during the summer).

<u>Applications</u>: Applications should be e-mailed to the address above with "Internship Application: Summer [YEAR]" (for internships) or "Externship Application: [Fall/Spring YEAR]" (for externships) in the subject line, and should contain a cover letter, resume, law school transcript (with as many grades as are available), one writing sample, and a list of references, all in PDF format (ideally in a single, combined file). First-year applicants are encouraged to wait until all first-semester grades are available before applying; if applying earlier, however, such an applicant may submit an updated application once all grades are in, using the same subject line as their original email and adding "UPDATED." Other than that, applicants should not follow up on their applications with either telephone calls or additional e-mails; Chambers will contact applicants directly in the event Judge Furman wishes to schedule an interview.

Clerkship applicants should visit Judge Furman's page on the Court's website (<u>https://nysd.uscourts.gov/hon-jesse-m-furman</u>) or Judge Furman's profile on OSCAR for updated information regarding vacancies and other hiring information.