

**LAW CLERK HIRING INFORMATION**  
**Katherine Polk Failla, United States District Judge**

**Chambers Contact Information:**

United States District Court  
Southern District of New York  
40 Foley Square, Room 2103  
New York, NY 10007  
(212) 805-0290  
[FaillaClerkship@nysd.uscourts.gov](mailto:FaillaClerkship@nysd.uscourts.gov)

**Positions:** Judge Failla has two positions available for the 2022-2023 term, and three positions available for the 2023-2024 term. She will consider applications for those positions on a rolling basis.

**Applications:** Judge Failla is participating in the pilot Law Clerk Hiring Plan and, accordingly, will not consider applications from students graduating in 2020 or later until June 15, 2020. Applicants graduating in 2020 or earlier may apply at any time, but Judge Failla does not anticipate reviewing any applications or hiring until June 2020.

**Application Process:** Applicants should e-mail a cover letter, resume, law school transcript, undergraduate transcript, and two writing samples to [FaillaClerkship@nysd.uscourts.gov](mailto:FaillaClerkship@nysd.uscourts.gov). Please attach these items as a single .pdf. Applicants should include their name, law school, and the word “Clerkship” in the subject line of any e-mail. At least one of the writing samples must be a practical legal writing sample, *e.g.*, a legal memorandum or brief.

Judge Failla also requires three letters of recommendation. These may be included with the application, or may be submitted separately to the same e-mail address. The subject line should indicate that it is a letter of recommendation and contain the applicant’s full name.

Judge Failla will **not** review hard copies of applications.

**Volunteer Position:** Some years, Judge Failla may hire a full-time volunteer law clerk, fellow, or deferred associate. If an applicant is interested in being considered for such a position to commence in fall 2020, please follow the application process described above but indicate in the cover letter interest in being considered for a volunteer position.