<u>LAW CLERK HIRING INFORMATION</u> Lorna G. Schofield, United States District Judge

Chambers Contact Information:

United States District Court Southern District of New York 40 Centre Street New York, NY 10007 (212) 805-0288

<u>Positions</u>: Judge Schofield currently employs three clerks for a one-year period. Two positions commence in August/September. The other position commences in March. The Judge will consider non-US citizens for an unpaid position, but non-US citizens are not permitted to be hired as paid law clerks.

<u>Rising Third-Year Students</u>: Judge Schofield prefers to hire applicants who have one or more years of legal work experience at the time the clerkship begins, but will consider strong applicants who would begin the clerkship shortly after law school graduation.

<u>Graduates</u>: Judge Schofield prefers to hire applicants who have one or more years of legal work experience at the time the clerkship begins.

<u>Application timing</u>: Open positions are posted a year or more in advance on OSCAR. Candidates should check OSCAR for open positions.

<u>Application process</u>: The Judge posts all positions on OSCAR and receives applications only through OSCAR. Applicants should submit a cover letter, resume, law school transcript, writing sample, and three letters of reference on OSCAR.

Applicants should visit Judge Schofield's profile on OSCAR for updated information regarding vacancies and other hiring information.