Revised: May 18, 2020

LAW CLERK HIRING INFORMATION Paul A. Engelmayer, United States District Judge

Chambers Contact Information:

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<u>Positions</u>: Judge Engelmayer has completed hiring through the 2021–22 term. With respect to the 2022–23 term and subsequent terms, Judge Engelmayer is accepting and will consider applications. Judge Engelmayer generally hires at least one of his three law clerks each year directly out of law school.

Applications: Applicants from graduating classes prior to 2021 may submit applications at any time and be interviewed at any time, and clerkship offers may be made at any time.

<u>Federal Law Clerk Hiring Plan</u>: Judge Engelmayer follows the federal law clerk hiring plan. Accordingly, for the graduating class of 2021, Judge Engelmayer will not seek or accept recommendations before June 15, 2020 and will not conduct interviews or make offers before 12 p.m. EDT on June 16, 2020. For these students, Judge Engelmayer will keep any clerkship offer open for at least 48 hours.

Application Process: Applicants should submit, through OSCAR, a cover letter, resume, law school transcript, undergraduate transcript, writing sample, and three letters of recommendation. Letters of recommendation may be submitted separately, and should be submitted both by email and by OSCAR. Applicants who do not have access to OSCAR may email their application materials in PDF format to the email address indicated above. Applicants from the graduating class of 2021 who do not have access to OSCAR may submit email applications prior to June 15, 2020, but their applications will be reviewed consistent with the hiring plan. Due to the current public health emergency, application materials submitted by mail will not be reviewed.

<u>Volunteer Position</u>: Some years, Judge Engelmayer may hire a full-time volunteer law clerk, fellow, or deferred associate. If an applicant is interested in being considered for such a position to commence in 2022 or subsequent years, please follow the application process described above but indicate in the cover letter interest in being considered for a volunteer position.

Applicants should visit the Court's website (https://www.nysd.uscourts.gov/hon-paul-engelmayer) for updated information regarding vacancies and other hiring information.