<u>LAW CLERK HIRING INFORMATION</u> PHILIP M. HALPERN, UNITED STATES DISTRICT JUDGE

Chambers Contact Information:

United States Courthouse 500 Pearl Street, Room 1950 New York, NY 10007 (914) 390-4160

<u>Positions:</u> Judge Halpern has completed hiring for clerkships commencing in 2020 and 2021. He currently has openings for clerkships commencing in the fall of 2022.

<u>Law Students:</u> Law students are encouraged to apply, but not until after they have completed the first semester of their third year. Although Judge Halpern will make offers to law students, he requires all new clerks to have at least one year of post-law school work experience, whether through a clerkship or practice or both.

Graduates: Applicants who have graduated from law school may submit applications at any time.

Application Process: All applications should be mailed to Chambers. Applications are not accepted electronically. Applicants should submit a cover letter, resume, law school and undergraduate transcripts, at least one writing sample, and three letters of reference. Letters of reference may be submitted separately from the rest of the application package, although the cover letter should so indicate. No interview can be scheduled until Chambers receives the letters of reference.