## <u>LAW CLERK HIRING INFORMATION</u> Vincent L. Briccetti, United States District Judge

## **Chambers Contact Information:**

United States District Court Southern District of New York 300 Quarropas Street, Room 630 White Plains, NY 10601 (914) 390-4166

<u>Positions</u>: Judge Briccetti has completed hiring for clerkships commencing in 2020, 2021, and 2022. He currently has one opening for a one-year clerkship commencing in the fall of 2023, <u>although he will not be conducting interviews for that position until 2021</u>.

<u>Law Students</u>: Law students are encouraged to apply, but not until after they have completed the first semester of their third year. Although Judge Briccetti will make offers to law students, he requires all new clerks to have at least one year of post-law school work experience, whether through a clerkship or practice or both.

**Graduates:** Applicants who have graduated from law school may submit applications at any time.

Application Process: All applications should be mailed to Chambers. Applications are not accepted electronically. Applicants should submit a cover letter, resume, law school and undergraduate transcripts, at least one writing sample, and three letters of reference. Letters of reference may be submitted separately from the rest of the application package, although the cover letter should so indicate. No interview can be scheduled until Chambers receives the letters of reference.