

Revised: April 4, 2024

Law Clerk Hiring Information
Valerie Caproni, United States District Judge

Chambers Contact Information

United States District Court
Southern District of New York
40 Foley Square, Chambers 240
New York, New York 10007
Telephone: (212) 805-6350
Email: CaproniClerkship@nysd.uscourts.gov

Positions: Judge Caproni employs three law clerks: one 1-year clerk and two 2-year clerks. She is accepting applications for (1) a one-year clerkship position starting in Fall 2025 and (2) a two-year clerkship position starting in Fall 2025. Please note that Judge Caproni intends on taking senior status before Fall 2025.

Eligibility: Judge Caproni is following the Federal Law Clerk Hiring Plan and will consider only those applicants with at least four semesters of law school grades.

Judge Caproni does not have any hard cut-offs for grades, but she strongly prefers applicants who rank in the top 10 percent of their law school class. Judge Caproni prefers candidates who will obtain some post-graduate work experience before beginning their clerkships, but she will also consider applicants who would begin clerking immediately after graduation.

Application Process: Applicants should apply **by email only** to the address above by **May 10, 2024**. Emails should include the applicant's name, law school, and the words "2025 Clerkship" in the subject line. Judge Caproni does not accept applications via OSCAR, and applicants should not send applications by postal mail. Interviews will be held during the week of **May 28, 2024**.

Application Materials: Applications should include a cover letter, resume, law school transcript, undergraduate transcript, one writing sample, and three letters of recommendation. All application materials (other than letters of recommendation) should be combined into a single PDF. Applicants should indicate whether their writing samples have been edited by others. Writing samples should not exceed 15 double-spaced pages.

Letters of recommendation may be submitted separately, preferably by email to the address above. The subject line should contain the applicant's full name and should indicate that the email contains a letter of recommendation.

Although Judge Caproni does not accept applications through OSCAR, applicants are referred to Judge Caproni's profile on OSCAR for updated information regarding vacancies and other hiring information.