

Revised: January 7, 2025

Intern Hiring Information
Valerie Caproni, United States District Judge

Chambers Contact Information

United States District Court
Southern District of New York
40 Foley Square, Chambers 240
New York, New York 10007
Telephone: (212) 805-6350
Email: CaproniClerkship@nysd.uscourts.gov

Positions: Judge Caproni is accepting applications for internship positions for **Summer 2025**. Judge Caproni expects summer interns to work in Chambers in person five days a week.

All internships are unpaid positions.

Application Process: Judge Caproni accepts applications for internships **only** by email. Interested applicants should apply to the email address above. Emails must include the applicant's name, the term ("Summer"), and the word "Internship" in the subject line. **Do not submit hard copy applications.** Applications will be reviewed on a rolling basis and offers may be made at any time.

Application Materials: Applications must include: (1) cover letter; (2) resume; (3) law school transcript; and (4) writing sample. Applicants may submit unofficial transcripts.

Applications will not be reviewed without a law school transcript. Applicants should wait to apply until they have received their first semester grades.

Judge Caproni will not consider applications written either partially or entirely using generative AI software, including but not limited to ChatGPT.