

Revised: September 30, 2019

Intern Hiring Information
Valerie Caproni, United States District Judge

Chambers Contact Information

United States District Court
Southern District of New York
40 Foley Square, Chambers 240
New York, New York 10007
Telephone: (212) 805-6350
Email: CaproniClerkship@nysd.uscourts.gov

Positions: Judge Caproni is accepting applications for internship positions for **Spring and Summer of 2020**. Spring interns will be expected to work at least one-and-half, preferably two, days in Chambers. Summer interns will be expected to work full-time.

All internships are unpaid positions.

Application Process: Applicants should apply **by email** to the address above. Emails should include the applicant's name, the term ("Spring" or "Summer"), and the word "Internship" in the subject line. **Applicants should not submit applications in hard copy.** Applications will be reviewed on a rolling basis, and offers may be made at any time.

Application Materials: Applications should include a cover letter, resume, law school transcript, undergraduate transcript, and writing sample (preferred). Applicants may submit unofficial transcripts.