

Revised: August 27, 2020

**Intern Hiring Information**  
**Valerie Caproni, United States District Judge**

**Chambers Contact Information**

United States District Court  
Southern District of New York  
40 Foley Square, Chambers 240  
New York, New York 10007  
Telephone: (212) 805-6350  
Email: CaproniClerkship@nysd.uscourts.gov

**Positions:** Judge Caproni is accepting applications for internship positions for **Spring 2021**. Spring interns will be expected to work at least one-and-a-half, preferably two, days in Chambers. Judge Caproni has completed hiring for Fall 2020.

All internships are unpaid positions.

**Application Process:** Applicants should apply **by email** to the address above. Emails should include the applicant's name, the term ("Fall," "Spring," or "Summer"), and the word "Internship" in the subject line. **Applicants should not submit applications in hard copy.** Applications will be reviewed on a rolling basis and offers may be made at any time.

**Application Materials:** Applications should include a cover letter, resume, law school transcript, undergraduate transcript, and writing sample (preferred). Applicants may submit unofficial transcripts.