

Settlement Conference Summary
Ona T. Wang, United States Magistrate Judge

Case Caption: _____

District Court Judge _____ Jury / Non Jury (Circle One)

Claims: _____

Defenses: _____

Relief Available Under Applicable Law (with appropriate citations):

Summary of Actual Damages: _____

Counsel Attending Settlement Conference

Plaintiff / Defendant (Circle One)

Name: _____

Address: _____

Phone & email: _____

Client: _____

Name: _____

Address: _____

Phone & email: _____

Client: _____

Client(s) and/or Client Representative(s) Attending Settlement Conference:

Motions Pending:

Other Relevant Matters You Wish to Bring to the Court's Attention:

Prior Offers / Demands:

Attach a brief (limited to 3 pages) synopsis of the case