Revised: June 11, 2018

<u>LAW CLERK HIRING INFORMATION</u> Paul A. Engelmayer, United States District Judge

Chambers Contact Information:

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<u>Positions</u>: Judge Engelmayer has completed hiring through the 2019–20 term. With respect to the 2020–21 term and subsequent terms, Judge Engelmayer is accepting and will consider applications. Judge Engelmayer is committed to hiring at least one of his three law clerks each year directly out of law school.

Applications: Applicants from graduating classes prior to 2020 may submit applications at any time and be interviewed at any time, and clerkship offers may be made at any time.

<u>Federal Law Clerk Hiring Plan</u>: Judge Engelmayer follows the federal law clerk hiring plan. Accordingly, for the graduating class of 2020, Judge Engelmayer will not seek or accept formal or informal recommendations, conduct formal or informal interviews, or make formal or informal offers before June 17, 2019. For the graduating class of 2021, the operative date is June 15, 2020. For these students, Judge Engelmayer will keep any clerkship offer open for at least 48 hours.

<u>Application Process</u>: Applicants should send, both by mail and by OSCAR, a cover letter, resume, law school transcript, undergraduate transcript, writing sample, and three letters of recommendation. Letters of recommendation may be submitted separately, and should be submitted both by mail and by OSCAR. Applicants who do not have access to OSCAR may email their application materials in PDF format to the email address indicated above.

<u>Volunteer Position</u>: Some years, Judge Engelmayer may hire a full-time volunteer law clerk, fellow, or deferred associate. If an applicant is interested in being considered for such a position to commence in 2019 or subsequent years, please follow the application process described above but indicate in the cover letter interest in being considered for a volunteer position.

Applicants should visit the Court's website (http://nysd.uscourts.gov/judge/Engelmayer) for updated information regarding vacancies and other hiring information.